

Assessment Policy

Purpose:

The purpose of this document is to clarify the expectations for assessment in the Diploma Programme (DP) at Jefferson High School. This policy, as part of the DP, applies throughout grades 11-12 and is to be communicated to and understood by all continuing and new teachers, students, parents, and administrators.

Philosophy:

Assessment in the DP aims to support and encourage student learning by providing feedback on the learning process, generally through the use of formative and summative assessments. The purpose of assessment is to improve classroom instruction.

Types of Assessments:

Formative <i>Connected to instruction and learning to provide continuous feedback on the learning process.</i>	Summative <i>Allows the student to show what has been learned by the end of the unit.</i>	Mandatory Assessments <i>All teachers are required to administer per the district and state guidelines.</i>
<ul style="list-style-type: none"> -Anecdotal Notes -Student reflection -Classroom observation -Peer review -Portfolios -Checklists -Student teacher conferences -Pre-tests -Exit tickets -Whiteboard checks -Thumbs up/sideways/down 	<ul style="list-style-type: none"> -Exhibition -Individual/group projects or presentations -Essays (Analytical, Expository, Persuasive, Narrative, Research) -Paper Exams -Other assessment per teacher syllabus 	<ul style="list-style-type: none"> -STAAR (State of Texas - Assessments of Academic Readiness) -CBAs (Curriculum Based Assessment) -Simulations -TSI (Texas Success Initiative) -Benchmark Assessments -Year 2 IB Exams (Papers) -Extended Essay -Internal Assessments

Purpose of Formative Assessments for Students:

- Measures what students know at various points in learning
- Identifies strengths and weaknesses in skill acquisition
- Promotes deep understanding of subject group knowledge

Purpose of Summative Assessment for Students:

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- To know whether they have mastered the skills and knowledge that was taught during the unit

Purpose of Assessments for Parents:

- Review your child's academic growth and development in terms of skills and knowledge

Purpose of Assessment for Teachers:

- To guide instructional practice
- To collaboratively reflect on student progress and needs
- To acquire data to be used to inform the school community of progress

Common Practices for Recording and Reporting Summative Assessments

- DP scores are awarded according to how well the student has demonstrated mastery of the published standards.
- Rubrics **MUST** be provided to students for each unit.
- All teachers and students must use the markbands/markschemes/assessment instruments to inform their progress throughout the unit.
- The Jefferson Diploma Programme has decided that percentage grades will be determined using the conversion chart on the following page
- Local percentage grades and DP criterion scores must both be reported back to students on summative assessment tasks.

Translating DP Scores to SAISD Scores:

1-7 Scale	
7	93-100
6	86-92
5	80-85
4	73-79

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3	66-72
2	60-65
1	50-59

Reporting to Parents:

Parents, teachers, and students are partners in education. Students and parents are kept informed in the following ways:

- Parent night
- iData Portal (online gradebook)
- Teacher and/or Counselor e-mails, phone calls, and meetings
- School newsletters
- Teacher progress reports
- Parent/Teacher conferences
- Quarterly SAISD report cards
- ManageBac
- Individual Educational Plan (IEP) for special needs students

References:

International Baccalaureate Organization (May 2015). Diploma Programme: From principles into practice.

Accessed July 17, 2019 from www.ibo.org